

CAVERSFIELD PARISH COUNCIL

Please note: due to the current Covid-19 Coronavirus situation, the Parish Council will meet virtually via Zoom (<https://zoom.us/>) Meeting ID: 838 5130 4160 as permitted in the *The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020* (“the 2020 Regulations”)

To Members of the Council: you are summoned to attend a Meeting of Caversfield Parish Council to be held online at <https://us02web.zoom.us/j/83851304160> on Wednesday 15 July 2020, at 7.30pm

Members of the Public: you are invited to attend. If you would like to dial in to the meeting using a telephone, please contact the Clerk for details.

AGENDA

1. **Apologies for absence** – to receive apologies
2. **Requests for Dispensations, Declarations of interest, gifts and hospitality** – to receive any requests for Dispensations, Declarations of Interest from Councillors relating to items on the Agenda, in accordance with the Council’s code of conduct
3. **Public participation** – to receive questions from members of the public relating to items on the Agenda, in accordance with the Council’s code of conduct and standing orders
4. **To welcome RAF Croughton Liaison Officer** – to receive an update on MoD issues
5. **Reports from District and County Councillors** – for information only
6. **Reports from the Village Management Companies** – for information only
7. **To receive and approve the Minutes of the Parish Council Meeting held on 20 May, previously circulated**
8. **Update on progress from the previous Minutes** – the Clerk / Chairman will report on progress of outstanding items which do not require further decision
9. **Governance**
 - a. **Councillor Co-option** – to consider any applications received
 - b. **Insurance** – to consider and agree the Insurance policy renewal
 - c. **NALC Code of Conduct Consultation** – to consider a response to the consultation
 - d. **Policy Review** – to review the following policies
 - i. Communication Policy
 - ii. Recording of Meetings Policy
10. **Finance**
 - a. **Financial Report** – to receive the report
 - b. **Effectiveness of Internal Auditor** – to review the effectiveness of the Internal Auditor
 - c. **Internal Auditor** – to appoint the Parish Internal Auditor for the year 20/21
 - d. **Invoices for Payment** – to consider invoices for payment itemised on the payment schedule
11. **Planning**
 - a. **Planning Applications** – to consider all recent Applications received from Cherwell District Council detailed below and any other Planning Applications submitted between the circulation of this Agenda and the meeting

- i. **220/01315/F** Kimberley House, Fringford Road, OX27 8TJ for “Demolition of existing garage and erection of one and a half storey side extension”
 - b. **Notices of Decision** – to note any notice of decision received
- 12. Parish Matters** – to consider any parish matters
- a. **Bicester Heritage / Motion** – to consider concerns from villagers about aircraft noise
- 13. Reports from Meetings** – to receive reports from any meetings attended
- 14. Attendance at Meetings**
- 15. Correspondence** – to note correspondence received not otherwise on the agenda where decisions are not required
- 16. Items for information or next Agenda only** – all items for the next agenda to be submitted to the Clerk by Wednesday 2 September 2020
- 17. Date of next meeting:** to confirm the date of the next meeting as Wednesday 16 September 2020 (third Wednesday of alternate month).

Dated: 8 July 2020

Jane Olds, Clerk to the Council

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